



# IMMACULATE COLLEGE FOR WOMEN

Affiliated to Thiruvalluvar University

Run by the Franciscan Sisters of the Immaculate Heart of Mary, Puducherry

No.4, Bharathi Road, Cuddalore - 607 001, Cuddalore District

Phone : 04142 - 221314, 222314

E-mail : icwcud@gmail.com

## MEMORANDAM OF UNDERSTANDING (MoU)

BETWEEN

**SACRED HEART COLLEGE, TIRUPATTUR, VELLORE, TAMIL NADU**

AND

**IMMACULATE COLLEGE FOR WOMEN, CUDDALORE, TAMIL NADU**

This MoU is entered into on the 19<sup>th</sup> day of August 2019 by and between Sacred Heart College (SHC) Situated at Tirupattur, Vellore, Tamil Nadu and Immaculate College for Women, Cuddalore, Tamil Nadu. The aforesaid institutions are herein after referred to Mentor (Sacred Heart College) and Mentee (Immaculate College for Women).

### AIM

The core focus of this MoU is to fulfil the independent which UGC had developed under the scheme "Paramarsh" which is a new initiative for mentoring non-accredited institutions to enable them to get accredited by 2022.

### OBJECTIVES OF THE MoU

- Training of Faculty and Staff (Mentee) for proper processes, documentation, presentation
- Sharing of knowledge, information and resources (Mentor and Mentee).
- Guidance and encouragement to the mentee to adopt best practices.
- Brings about enhancement in the overall quality of the mentee institution
- Enhance the profile of mentee institution in the promotion of quality of research, teaching and learning methodologies via workshops, conferences and seminars conducted by the mentor institution.
- Receives support in the professional development of academics as deemed fit by the mentor institution.

### DURATION AND AGREEMENT

Duration of the project shall be of one year which can be extended up to two years as deemed by the **Mentee institution** and can be terminated if disagreement/violation/non-cooperation of the mentee to abide by the rules and regulations of the **Mentor institution**.





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## SALIENT FEATURES

- The mentor institution shall identify the potential areas of improvement in assessment criteria for accreditation in the said mentee institution eg. Curricular Aspects, Teaching-learning & Evaluation, Research, Innovations & Extension, Institutional Values & Best Practices etc.
- Mentoring shall be imparted through the Internal Quality Assurance Cell (IQAC) of the Mentor Institutions, which shall be primarily responsible for the implementation of the program.
- The IQAC of the mentor institutions creates a committee in the mentee institution who would be sole responsible in the administration of the criteria for accreditation as deemed by the mentee institution.
- The mentee institution is further required to nominate a fulltime faculty member as the Coordinator of the project who is the sole personnel to which all communications would be addressed and is primarily responsible for the implementation of the program in the said institution.
- Execution of the implementation plan may include various activities like mentor-mentee meetings, developing strategies, defining goals and deliverables.
- The mentee institution may undergo the complete accreditation process with the help of the mentor institution in order to prepare for the actual NAAC assessment process.
- Technical support and guidance in adhering to the guidelines as deemed by NAAC would be facilitated by the mentor institution provided adequate support is rendered. This may also include technical care in the reorganisation of the institutions website.

## DECLARE THAT

Sacred Heart College and Immaculate College for Women, Cuddalore, Tamil Nadu, manifest their intention to reach an agreement to foster academic cooperation according to the following terms and condition:





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**ARTICLE 1.** Sacred Heart College and Immaculate College for Women agree to promote joint teaching, research, and other academic activities as aforesaid in the objectives and technical area of collaboration for mutual benefit to both institutes. A specific plan and agreement will be worked out and approved by the institutions before any such programs or activities can be undertaken.

**ARTICLE 2.** Resource for the implementation of specific program may derive from either party or from external funds. However, this agreement does not oblige either party to expend any resources in connection with the objectives herein specified unless explicitly stated otherwise in the corresponding specific agreement


**ARTICLE 3.** This agreement does not imply any financial duty upon both the institutions.

**ARTICLE 4.** Either party may terminate this agreement on written notification. Such notification must be given at least six months prior to the proposed date of termination. If the present agreement is terminated, both parties must guarantee to facilitate the completion of the projects and initiatives already in progress.

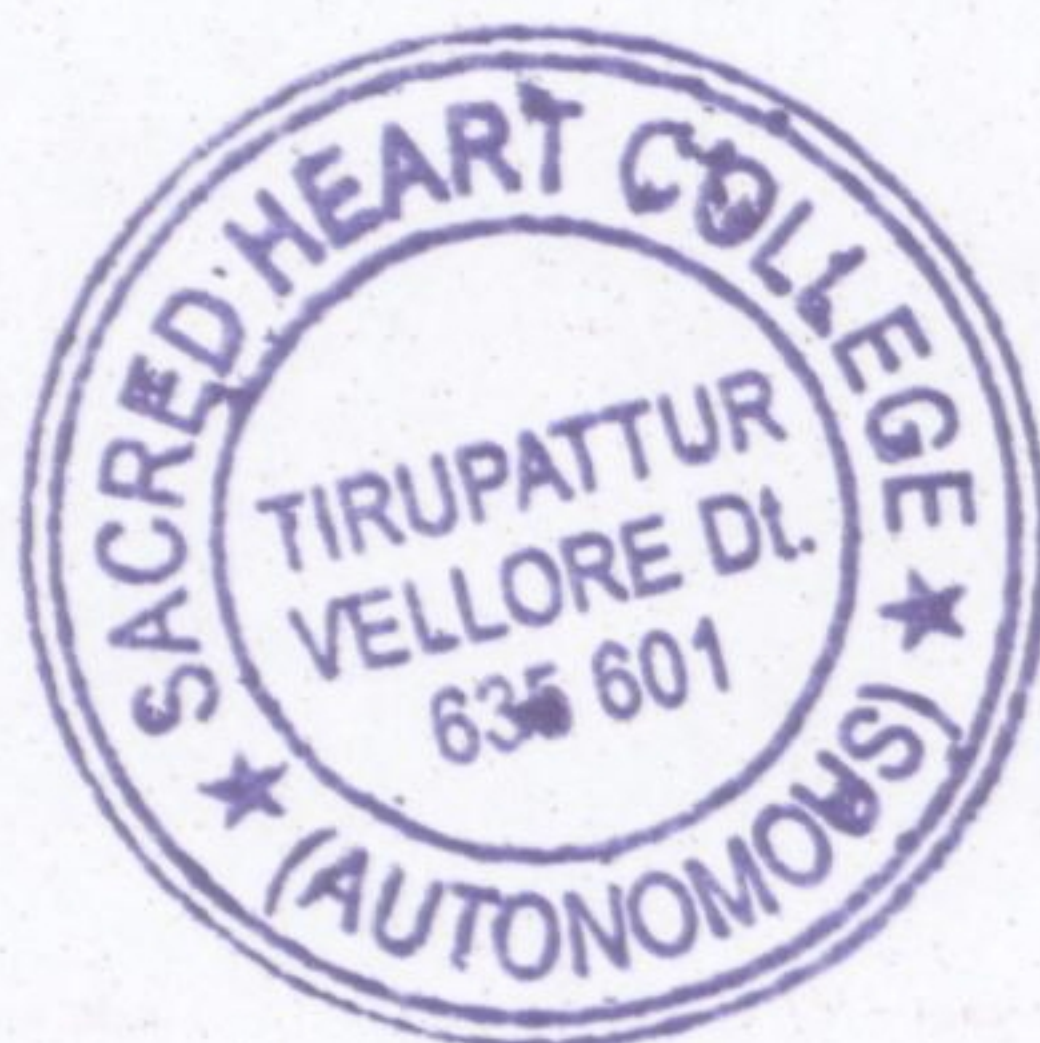
**ARTICLE 5.** Each institution appoints a coordinator for the implementation of this agreement, who will be responsible for defining and organizing the programmes to be undertaken and for interaction between the two institutions.

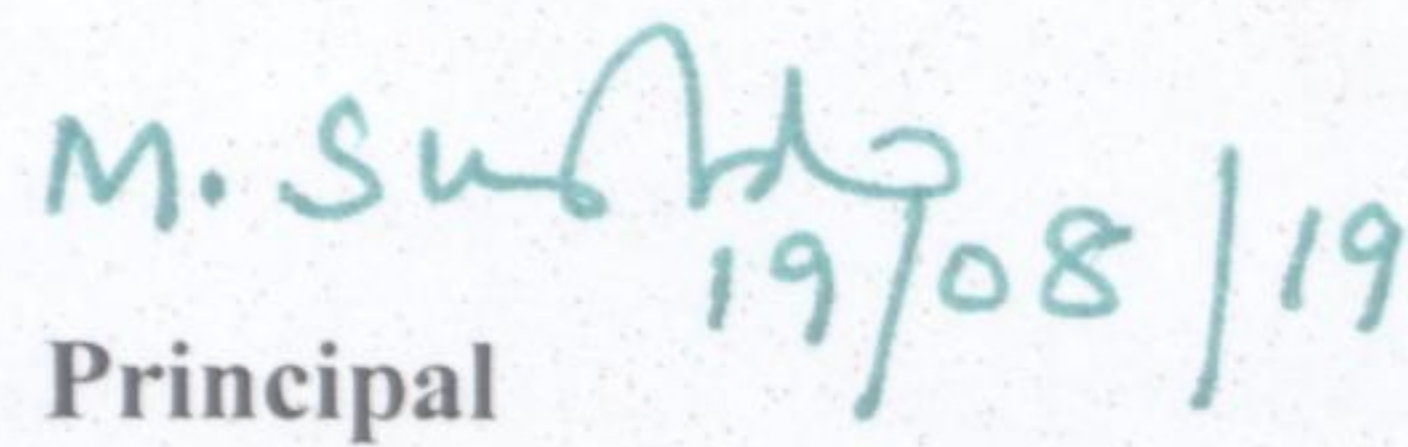
**ARTICLE 6.** The Intellectual Property Rights (IPR) that arise as a result of joint research and collaborative activity under the agreement will be worked out on a case basis and will be consistent with officially laid down IPR policies of the two institutes.

This MoU is executed in duplicates with each copy being an official version and having equal legal validity. By signing below, the institution, acting by their duly authorized officers, have caused this Memorandum of Understanding to be executed. The MoU comes into effect on the day it is signed.

  
Principal

Sacred Heart College  
Tirupattur, Vellore, Tamil Nadu.



  
Principal

Immaculate College for Women  
Cuddalore, Tamil Nadu.